

Major/Degree Override Request Form

You are completing this Major/Degree Level Override Form because you feel as though you are well qualified for a specific opportunity within your ECS CareerEngine account—but do not match up with the specified requirements precisely.

- Please complete the form below *accurately* to enable you to apply to the opportunity.
- Please submit this request **at least** three full business days prior to the resume submission end date.
- This form is only applicable for students who have a *Major and/or Degree Level* that does not fit for the position for which they are trying to apply.
- If your GPA is not a fit for a position, please complete the ECS [Request for GPA Consideration](#) form and submit it to ECS in 199 Hitchcock Hall.
- Major/Degree Level Override Forms do **not** apply to an employer's preselected work authorization criteria.

You can return the completed form to us in one of three ways:

- Fax: 614-292-4794
- Scan and email: ecs@osu.edu
- Mail/Walk-in: 199 Hitchcock Hall, 2050 Neil Ave., Columbus, OH, 43210

Name: _____

OSU Email: _____@osu.edu

Degree level being pursued: BS MS PhD

Major: _____

Overall GPA: _____

Work Authorization: US Citizen Permanent Resident F-1 Visa Other

Employer Name: _____

Job ID#: _____

Position Title: _____

On-Campus Interview Date: _____

Reason for Override Request: Major does not match requirements
 Degree level does not match requirements

Comments: