# EXPERIENCE EVALUATION

**Instructions:** For each co-op or internship work term, a complete student evaluation of work experience must be submitted to the ECS Office. Complete parts A and B and submit to ECS *no later than the last day of classes*.

**Part A:** Will be kept in your personal file and will not be distributed or made accessible to individuals outside the ECS office.

**Part B:** Will be kept on file to assist future students in evaluating potential employment, so please be detailed. These forms should be typed or printed neatly in ink.

**Note:** You are encouraged to express your opinions candidly because you play a valuable role in helping to shape Employers' co-op & internship programs. ECS occasionally compiles comments anonymously from the “Student Experience with the Employer” section (last page) to share with employers.

## PART A: We will separate your information from Part B to keep the evaluation anonymous.

### YOUR INFORMATION

<table>
<thead>
<tr>
<th>Name: ___________________________</th>
<th>OSU Email: ___________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Major: __________________________</td>
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<table>
<thead>
<tr>
<th>Job Type:</th>
<th>Co-op</th>
<th>Internship</th>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Work Term:</th>
<th>Autumn</th>
<th>Spring</th>
<th>Summer</th>
</tr>
</thead>
<tbody>
<tr>
<td>(year)</td>
<td>(year)</td>
<td>(year)</td>
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### EMPLOYER INFORMATION

<table>
<thead>
<tr>
<th>Organization Name: ___________________________</th>
<th>City/State: ___________________________</th>
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</thead>
<tbody>
<tr>
<td>Department/Division: __________________________</td>
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</table>

<table>
<thead>
<tr>
<th>Supervisor’s Name: ___________________________</th>
<th>Title: ___________________________</th>
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<tbody>
<tr>
<td>Supervisor’s Email: ___________________________</td>
<td>Supervisor’s Phone: ________</td>
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</table>

### ADDITIONAL WORK TERM(S) WITH EMPLOYER

- Will you be returning for an additional work term?  
  - ☐ Yes  
  - ☐ No  
  - ☐ Not Sure

- Including this work term, how many terms have you worked for this employer?  
  - ☐ 1  
  - ☐ 2  
  - ☐ 3  
  - ☐ 4  
  - ☐ Other

- Have you received an offer for career employment with this employer?  
  - ☐ Yes  
  - ☐ No

- Have you accepted an offer for career employment with this employer?  
  - ☐ Yes  
  - ☐ No
Part B:

Work type, tasks, responsibilities:
Describe the type of work assigned to you and your primary tasks and responsibilities:

Expectations:
Did your assignments meet your expectations?

Orientation Program:
Did your employer provide an orientation program for new co-op/intern employees?  Yes  No

Professional Training:
Did your employer provide any professional training to you?  Yes  No

Benefits:
- Life Insurance  Health Insurance  Paid Holidays  Credit Union
- Vacation  None  Other

Relocation Assistance (please specify):

Housing Assistance (please specify):

Other Assistance (please specify):
Best part:
What did you like most about your job assignment?

Least favorite part:
What did you like least about your job assignment?

ACADEMIC / PROFESSIONAL DEVELOPMENT

Enhance Understanding:
How did this practical experience enhance your understanding of your chosen field? (This need not be major related. For example, you may have learned about the value of writing, speaking, or management skills.)

Course selections:
What have you learned that will influence your course selections?

Academic preparation:
Did you feel well-prepared academically for this experience?

Share your experience:
Would you be willing to speak to student groups about your experience? ☐ Yes ☐ No
STUDENT EXPERIENCE WITH THE EMPLOYER

Most valuable part:
What was most valuable about this experience?

Company recommendation:
Would you recommend this company as a good place to co-op or intern?

Permanent employment:
Would you consider this company for full-time, permanent employment?

Program improvement:
Any suggestions for improving your employer’s co-op/intern program?

Overall rating of your work experience:
☐ Excellent    ☐ Very Good    ☐ Satisfactory    ☐ Marginal    ☐ Unsatisfactory